



INTERNATIONAL ELECTROTECHNICAL COMMISSION

Technical Committee No. 3 Documentation and graphical symbols

Draft Agenda for the meeting to be held in Kyoto 1999-10-28 - -29, and preliminary program for the associated workshop 1999-10-25

	<i>Relevant documents</i>
1 Opening of the meeting.	3(Kyoto/Secretariat)1 3(Kyoto/Secretariat)2
2 Approval of the Draft Agenda.	3/543/DA
3 To receive a report from the Chairman of TC3.	
4 To note the approval of the minutes from the previous meeting of TC3 in Charlottenlund 1998-11.	3/538/RM
5 To note the minutes from the co-ordination meeting with Chairmen, Secretaries and Convenors held in Madrid 1999-05.	3/541/INF 3(Madrid/Secretariat)8A
6 To receive a report from the Secretary of TC3, including actions taken as a result of the minutes.	3(Kyoto/Secretariat)3
7 To receive a presentation of and to consider the result of the Workshop 1999-10-25. For the program of the Workshop, see Annex A .	3(Kyoto/Secretariat)4
8 To receive a report from the TC3 Task Force for the specification of the information requirements for the graphical symbols databases.	3(Kyoto/Task Force)5
9 To receive a report on the status of the IEC 60617 database and the status of the implementation of the new procedure for standardisation of graphical symbols.	3/539A/DC 3(Kyoto/Secretariat)6
10 To receive a report from the Validation Team 60617 on validated graphical symbols in the IEC 60617 database.	3/5**/INF
11 To receive a report from the working group 3/WG1 Revision of IEC 60617 Parts 2 - 11.	3/5**/INF
12 To receive a report from the Chairman of SC3B - Documentation - and relevant decisions.	3(Kyoto/SC3B)7
13 To receive a report from the Chairman of SC3C - Graphical symbols for use on equipment - and relevant decisions document.	3(Kyoto/SC3C)8
14 To receive a report from the Chairman of SC3D - Data sets for libraries - and relevant decisions.	3(Kyoto/SC3D)9
15 To receive a report from the latest meeting of Sector Board 3 (SB3) and Sector Board Ad Hoc Group meetings (SB3AHG).	
16 To receive a report on activities related to the Memorandum of Understanding (MoU) between IEC ISO UN/ECE concerning standardisation in the field of electronic business.	

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| 17 | To receive a report on activities related to ACET and ACET Area 4. | ACET/176/RM |
| 18 | To consider the Report from IEC/TC3 - ISO/TC184/SC4 JWG9 - Electrical applications of ISO 10303 - Product data representation and exchange - and relevant decisions. | 3/5**/** |
| 19 | To review the P- and O- membership of the committee. | |
| 20 | To discuss the Draft Strategic Policy Statement decisions taken in the sub-committees. | 3/540/SPS |
| 21 | To discuss the "image" of the committee, and proposal for modification of the name. | 3/5**/DC |
| 22 | To review liaisons with other bodies (not already covered), and to specifically consider related decisions in the SCs: | |
| | a) IEC TC16 Terminal markings and other identifications [Liaison officer: Mr. E. Selvik] | 3/5**/INF |
| | b) IEC TC44 Safety of machinery - electrotechnical aspects [Liaison officer: Mr. T. Viitanen]. | 3/5**/INF |
| | c) IEC TC52 Printed circuits [Liaison officer: Vacant] | |
| | d) IEC TC65 Industrial-process measurement and control [Liaison officer: Mr. T. Viitanen]. | 3/5**/INF |
| | e) IEC TC93 Design automation [Liaison officer: Mr. T. Viitanen]. | 3/5**/INF |
| | f) ISO TC10 Technical drawings, product definition and related documentation [Liaison officer: Mr. J. Aagaard]. | 3/5**/INF |
| | g) ISO TC184/SC4 Industrial automation systems: External representation of product definition data [Liaison officer: Mr. F. Reuter]. | 3/5**/INF |
| | h) ISO/IEC JTC1/SC2 Coded character sets. | |
| 23 | To review the Work Programme of TC3 | 3/5**/PW |
| 24 | To note and consider marketing efforts: the revised Documentation pamphlet. Reports from the National Committees. | 3/542/DC |
| 25 | To note the use of the TC3 web site on the IEC-server http://www.iec.ch/tc3 . Presentation pages on the web. | 3(Kyoto/Secretariat)** |
| 26 | Any other business | |
| 27 | Date and place of next meeting. Preliminary planning. | |
| 28 | Close of the meeting. | |

Annex A

TC3 Workshop 1999-10-25

At the last meeting of TC3 in Charlottenlund it was decided to have a full day workshop as part of the TC3 meeting in Kyoto. At the co-ordination meeting with Chairmen, Secretaries and Convenors in Madrid in April 1999 the following program was elaborated.

As the subjects to be dealt with are of interest to more than one Sub-Committee, the workshop, to which the delegates from the National Committees are invited, is to be held **1998-10-25**, after the meeting of SC3B but before the meetings of SC3C, SC3D and TC3.

Preliminary program for the Work shop

1. Opening, general introduction
2. Presentation and demonstration of the operative version of the Graphical symbols database, including the demonstration of the user interfaces for maintainers (secretary, proposers, validation team members), as well as for end users.
3. Presentation and demonstration of the database for "IEC data sheets" for standardised products, and its relation to the database for data element types. (Highly preliminary!)
4. Presentation and demonstration of the database for metadata.
5. Update on the situation with regard to the STEP APs for the electrotechnical industry, prepared jointly with ISO:
 - ISO 10303-210 Part 210 (DIS): Electronic assembly, interconnect and packaging design;
 - ISO 10303-212 Part 212 (DIS): Electrotechnical design and installation; and associated activities.
6. Marketing and implementation of standards developed within TC3 and SCs.
7. Concluding panel discussion.

NOTE - The first 4 items may, if possible, be dealt with in an open session.

This agenda will be available in electronic form via the web site for TC3 <http://www.iec.ch/tc3> .

The electronic version will be revised and updated with information on document identities, etc. until the meeting.