



INTERNATIONAL ELECTROTECHNICAL COMMISSION

Technical Committee No. 3 Documentation and graphical symbols

Draft Agenda for the meeting to be held in Kyoto 1999-10-28 - -29, and program for the associated TC3 workshop 1999-10-25

<i>Item</i>	<i>Relevant documents</i>
1 Opening of the meeting.	3(Kyoto/Secretariat)1 3(Kyoto/Secretariat)2
2 Approval of the Draft Agenda.	3/543A/DA
3 To receive a report from the Chairman of TC3.	
4 To note the approval of the minutes from the previous meeting of TC3 in Charlottenlund 1998-11.	3/538/RM
5 To note the minutes from the co-ordination meeting with Chairmen, Secretaries and Convenors held in Madrid 1999-05.	3/541/INF 3(Madrid/Secretariat)8A
6 To receive a report from the Secretary of TC3, including actions taken as a result of the minutes.	3(Kyoto/Secretariat)3
7 To receive a presentation of and to consider the result of the Workshop 1999-10-25. For the program of the Workshop, see annex A .	3(Kyoto/Secretariat)4
8 To receive a report from the TC3 Task Force for the specification of the information requirements for the graphical symbols databases.	3(Kyoto/Task Force)5
9 To receive a report on the status of the IEC 60617 database and the status of the implementation of the new procedure for standardisation of graphical symbols.	3/539A/DC 3/548/INF 3/539B/INF CA/1552/QP CA/1***/RV 3(Kyoto/Secretariat)6
10 To receive a report from the Validation Team 60617 on validated graphical symbols in the IEC 60617 database.	3(Kyoto/VT60617)11
11 To receive a report from the working group WG1 Revision of IEC 60617 Parts 2 - 11.	3/555/INF (3A/442/WG)
12 To receive a report from the Chairman of SC3B - Documentation - and relevant decisions.	3(Kyoto/SC3B)7
13 To receive a report from the Chairman of SC3C - Graphical symbols for use on equipment - and relevant decisions document.	3(Kyoto/SC3C)8
14 To receive a report from the Chairman of SC3D - Data sets for libraries - and relevant decisions.	3(Kyoto/SC3D)9
15 To receive a report from the latest meeting of Sector Board 3 (SB3) and Sector Board Ad Hoc Group meetings (SB3AHG).	SB3/42/RM 3(Kyoto/Secretariat)10

<i>Item</i>	<i>Relevant documents</i>
16 To receive a report on activities related to the Memorandum of Understanding (MoU) between IEC ISO UN/ECE concerning standardisation in the field of electronic business.	3(Kyoto/Secretariat)15
17 To receive a report on activities related to ACET and ACET Area 4.	ACET/176/RM
18 To consider the Report from IEC/TC3 - ISO/TC184/SC4 JWG9 - Electrical applications of ISO 10303 - Product data representation and exchange - and relevant decisions.	3/546/INF 3/544/CDV 3/545/FDIS
19 To review the P- and O- membership of the committee.	3(Kyoto/Secretariat)12
20 To discuss the Draft Strategic Policy Statement decisions taken in the sub-committees.	3/540/SPS
21 To discuss the "image" of the committee, and proposal for modification of the name.	3/554/DC
22 To review liaisons with other bodies (not already covered), and to specifically consider related decisions in the SCs:	
a) IEC TC16 Terminal markings and other identifications [Liaison officer: Mr. E. Selvik]	3/556/INF
b) IEC TC44 Safety of machinery - electrotechnical aspects [Liaison officer: Mr. T. Viitanen].	3/550/INF
c) IEC TC52 Printed circuits [Liaison officer: Vacant]	-
d) IEC TC65 Industrial-process measurement and control [Liaison officer: Mr. T. Viitanen].	3/551/INF
e) IEC TC93 Design automation [Liaison officer: Mr. T. Viitanen].	3/552/INF
f) ISO TC10 Technical drawings, product definition and related documentation [Liaison officer: Mr. J. Aagaard].	3(Kyoto/ISO TC10)13
g) ISO TC184/SC4 Industrial automation systems: External representation of product definition data [Liaison officer: Mr. F. Reuter].	3/546/INF
h) ISO/IEC JTC1/SC2 Coded character sets.	(3B/273/DC)
23 To review the Work Programme of TC3	3/549/PW
24 To note and consider marketing efforts: the revised Documentation pamphlet. Reports from the National Committees.	3/542/DC
25 To note the use of the TC3 web site on the IEC-server http://www.iec.ch/tc3 . Presentation pages on the web.	3(Kyoto/Secretariat)14
26 Any other business	
27 Date and place of next meeting 2000. Preliminary planning for 2001.	112/AC GM Stockholm
28 Close of the meeting.	

Annex A

TC3 Workshop 1999-10-25

At the last meeting of TC3 in Charlottenlund it was decided to have a full day workshop as part of the TC3 meeting in Kyoto.

As the subjects to be dealt with are of interest to more than one Sub-Committee, the workshop, to which the delegates from the National Committees are invited, is to be held **1998-10-25**, after the meeting of SC3B but before the meetings of SC3C, SC3D and TC3.

As a test the workshop is to be broadcast over the Internet Multicast Backbone (MBone). An unlimited number of people can watch the same multicast without increasing the network traffic as a whole. The people can join the multicast session as they like and leave the session any time when they wish. It will also be broadcast locally on the premises of the IEC General Meeting. This real-time session between will take place 09:00-16:30 JST (GMT+09:00).

For more information, see the TC3 web site: <http://www.iec.ch/tc3> .

Program

<i>Item</i>	<i>Time</i>	<i>Title</i>	<i>Responsible</i>
1	09:00-09:10	Opening, general introduction	Mr. J. Bodin
2	09:10-10:10	Presentation and demonstration of the operative version of the graphical symbols database for IEC 60617, including "end user interface" for a normal user in industry, and "maintainer interface" for proposers, and administrators. Differences in appearance of the information between the database and the existing printed version of the standard.	Mr. R. Cordelier Mr. A. Fornalski
3	10:10-10:20	Information on the marketing policy	Mr. R. Cordelier
		COFFEE BREAK	
4	10:40-11:50	Demonstration of the procedure for the introduction of a new symbol into the database, and the change of an existing, from initiation to validation and approval, based on the description in document 3/539B/INF.	Mr. P.-Å. Svensson Mr. A. Fornalski Mr. R. Scholz
		LUNCH	
5	13:00-15:30	Marketing and implementation of standards developed within TC3 and its Sub-committees	Mr. H. Brückner Active participation of the attendees in small working groups
	14:30	COFFEE BREAK (during this item)	
6	15:30-15:45	Update on the situation with regard to the STEP APs for the electrotechnical industry, prepared jointly with ISO: - ISO 10303-210 Part 210: Electronic assembly, interconnect and packaging design; - ISO 10303-212 Part 212: Electrotechnical design and installation; and associated activities.	Mr. F. Reuter
7	15:45-16:00	Short presentation of ideas to manage "IEC data sheets" in a database of the same type as the one for symbols (This is a preliminary item, that may be excluded.)	Mr. P.-Å. Svensson
8	16:00-16:30	Concluding panel discussion	Mr. J. Bodin All speakers and demonstrators